VET SUBJECTS
offered at Parade College 2018

Parade College  RTO: 40750 Please refer to RTO website

Please consider the environment before printing this lengthy document.
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N.B. VCE VET programs are fully recognised within the unit 1–4 structure of the VCE (except Certificate II in Plumbing (Pre-apprenticeship), unit 1, unit 2, and a unit 3) and therefore contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies; however, not all are eligible for a Study Score. VCE VET programs function within the National Training Framework.

Only one selection from a Certificate package will count towards a student’s ATAR. For example, students who select Bricklaying and Carpentry from the Certificate II in Building and Construction only receive the Block Credit to ATAR once. If they choose Building and Construction Carpentry and Furniture Making, they will receive both towards their ATAR, as these are from different VET packages.

Students accessing VET offerings are required to pay a VET levy (per course). All VET courses except Sport & Recreation run from either 7.30am - 11am or 1.30pm - 5.30pm. Kitchen Operations and Music Industry (Sound Production) Units 3 & 4 run from 3.30pm to 7.30pm. Due to timetabling issues, students may undertake a maximum of 2 VET courses in a VCE program, as many of the courses will run concurrently and some combinations will not be possible.
**VET Certificate II in Kitchen Operations**

RTO: Parade College – Code 40750

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**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate II in Kitchen Operations. Parade College (RTO 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **7.30am – 11.00am** or **1.30pm – 5.00pm** or **3.30pm – 7.30pm**.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

**Aims**

The aims of this program are to:

- provide access to a range of potential career paths within the hospitality industry
- provide training and skill development for the achievement of competence in areas such as commercial cookery, front office management, housekeeping and food and beverage service

> Go to Food Studies Pathways diagram

**Program Structure**

The VCE VET Hospitality program offers two distinct options: a Certificate II in Hospitality with a front of house service focus providing VCE credit at Units 1 to 4 and a Certificate II in Kitchen Operations with a cookery focus providing VCE credit at Units 1 to 4 level. The program offered at Parade College is the VCE VET Certificate II in Kitchen Operations.

N.B. This course differs from the VCE Food Studies course, in that VET Kitchen Operations provides dual recognition as both a VET certificate and a VCE subject; VET Kitchen Operations is more practical-based than VCE Food Studies (which has a greater focus on theory, yet also has a practical sessions incorporated into the course) the VET Kitchen Operations program requires attendance for an extended period after the completion of school on one afternoon/evening per week (every week) as well as work placement and some evening functions.
Units 1&2

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SITXINV002</td>
<td>Maintain the quality of perishable items</td>
</tr>
<tr>
<td>SITXWHS001</td>
<td>Participate in safe work practices</td>
</tr>
<tr>
<td>SITXFSA001</td>
<td>Use hygienic practices for food safety</td>
</tr>
<tr>
<td>SITHKOP001</td>
<td>Clean kitchen premises and equipment</td>
</tr>
<tr>
<td>SITHCCC002</td>
<td>Prepare and present simple dishes</td>
</tr>
<tr>
<td>SITHCCC005</td>
<td>Prepare dishes using basic methods of cookery</td>
</tr>
<tr>
<td>SITHCCC001</td>
<td>Use food preparation equipment</td>
</tr>
<tr>
<td>SITHIND002</td>
<td>Source and use information on the hospitality industry</td>
</tr>
<tr>
<td>BSBWOR203</td>
<td>Work effectively with others</td>
</tr>
</tbody>
</table>

Units 3&4

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SITHCCC006</td>
<td>Prepare appetisers and salads</td>
</tr>
<tr>
<td>SITHCCC008</td>
<td>Produce vegetable, fruit, egg and farinaceous dishes</td>
</tr>
<tr>
<td>SITHCCC007</td>
<td>Prepare stocks, sauces and soups</td>
</tr>
<tr>
<td>SITHCCC011</td>
<td>Use cookery skills effectively</td>
</tr>
<tr>
<td>SITHCCC012</td>
<td>Prepare poultry dishes</td>
</tr>
</tbody>
</table>

Course Codes:
VET Kitchen Operations Units 1 & 2 - Codes: 1vHO & 2vHO
VET Kitchen Operations Units 3 & 4 - Codes: 3vHO & 4vHO
NB: Units 1vHO & 2vHO are prerequisites for 3vHO & 4vHO

Certificate II Kitchen Operations Units 1 & 2 – codes: 1vHO & 2vHO

The Certificate II Kitchen Operations program is offered for VCE Year 11.

Students will undertake 7 compulsory units totalling 135 nominal hours plus a further 50 hours of elective units. Students need to undertake Units 3 and 4 for full completion of Certificate II Kitchen Operations. All modules must be satisfactorily completed for the award of the qualification.

Certificate II Kitchen Operation Units 3 & 4 – Codes: 3vHO & 4vHO

The Certificate II Kitchen Operations is a two-year course, designed for completion over Years 11 and 12.

Entry Requirements
Successful completion of Units 1 and 2 in Kitchen Operations.

Completion Requirements
Certificate II in Kitchen Operations consists of 5 Core modules totaling 180 nominal hours.

All modules must be satisfactorily completed for the award of the qualification. A student completing Certificate II in Kitchen Operations will satisfy the requirements for the award. The program involves a minimum of 365 nominal hours across two years.
Parade College students wishing to complete this course should be aware that this part of the program requires attendance for an extended period after the completion of school on one afternoon per week as well as work placement and some evening functions. Further information is available from the VET Co-ordinator.

**Completion Requirements**

To successfully complete this program, students must undertake the training required and be assessed competent in all the units of competence selected for their program.

**VCE VET Unit Entitlement**

On successful completion of the Certificate II in Kitchen Operations, students will be eligible for:

- The award of SIT20416 Certificate II in Kitchen Operations
- A minimum of four VCE VET units: Units 1 and 2, and a Units 3 & 4 sequence

**Australian Tertiary Application Rank (ATAR)**

Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Hospitality must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Students completing only the Minimum Certificate II Program (Units 1 & 2) will not receive any ATAR contribution.

**School Based New Apprenticeships (SBNAs)**

Opportunities exist for accessing SBNAs in the hospitality. Students access training in their VET program at school and work placement, typically one day per week, for on the job training.
**VET Certificate III in Sport and Recreation**

RTO: Parade College – Code 40750

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### Aims

The aims of the VCE VET Sport and Recreation program are to:

- provide students with a range of general education and work skills to obtain employment and successfully participate in the world of work, particularly in the Sport and Recreation industry
- provide knowledge, skill development and training relevant to various Sport and Recreation occupation streams
- Develop leadership, communication and organisational skills and initiative

Unit 1 & 2 Courses may run from **1.30pm – 5.00pm** on Thursdays due to the practical coaching requirement. Units 3 & 4 may run from 1.30 to 5.00pm or be embedded in the timetable. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

> Go to VET Sport and Recreation Pathways diagram

### Program Structure

**SIS30115 Certificate III in Sport and Recreation**

#### Units of Competence

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SISXIND006</td>
<td>Conduct sport, fitness and recreation events</td>
</tr>
<tr>
<td>SISSSOF101</td>
<td>Develop and update officiating knowledge</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>SISXCCS001</td>
<td>Provide quality service</td>
</tr>
<tr>
<td>SISXEMR001</td>
<td>Respond to emergency situations</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Use social media tools for collaboration and engagement</td>
</tr>
<tr>
<td>SISXCAI003</td>
<td>Conduct non-instructional sport, fitness or recreation sessions</td>
</tr>
</tbody>
</table>
Units 3&4

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS303</td>
<td>Participate in WHS hazard identification, risk assessment and risk control</td>
</tr>
<tr>
<td>SISSSCO101</td>
<td>Develop and update knowledge of coaching practices</td>
</tr>
<tr>
<td>SISSSPT303A</td>
<td>Conduct basic warm-up and cool down programs</td>
</tr>
<tr>
<td>SISXCAI004</td>
<td>Plan and Conduct programs</td>
</tr>
<tr>
<td>SISXCAI006</td>
<td>Facilitate groups</td>
</tr>
<tr>
<td>SISXRES002</td>
<td>Educate user groups</td>
</tr>
</tbody>
</table>

Course Codes:
VET Sport and Recreation Units 1 & 2 - Codes: 1vSR & 2vSR
VET Sport and Recreation Units 3 & 4 - Codes: 3vSR & 4vSR

**NB:** Units 1vSR & 2vSR are prerequisites for 3vSR & 4vSR

Certificate III Sport and Recreation – codes: 1vSR & 2vSR (partial completion)
The Certificate III Sport and Recreation program is offered for VCAL Year 10 and VCE Year 11.

Students will undertake 6 compulsory units totalling 151 nominal hours plus a further 30 hours of elective units. Students need to undertake Units 3 and 4 for full completion of Certificate III Sport and Recreation. All modules must be satisfactorily completed for the award of the qualification.

Certificate III Sport and Recreation – Codes: 3vSR & 4vSR

The Certificate III Sport and Recreation is a two-year course, designed for completion over Years 10 (ERPP), 11 and 12.

**Entry Requirements**
Successful completion of Units 1 and 2 in Sport and Recreation.

**Completion Requirements**
Certificate III in Sport and Recreation consists of twelve Core modules and five elective modules plus 40 hours specifically focused on fitness.

All modules must be satisfactorily completed for the award of the qualification. A student completing Certificate III in Sport and Recreation will satisfy the requirements for the award. The program involves a minimum of 361 nominal hours across two years.

Recognition within the VCE

**VCE VET Unit Entitlement**

Certificate III in Sport and Recreation is designated a Group A study and provides a unit 1–4 sequence for satisfactory completion purposes.

Students undertaking any of the programs are eligible for credit of up to four VCE VET units towards satisfactory completion: two units at unit 1–2 level and two units at unit 3–4 level.
Students may accumulate VCE VET units over more than one year.

**Australian Tertiary Application Rank (ATAR)**
The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for a specified set of VCE studies.

Students who choose to sit the **VCE examination** will ensure that this subject contributes to their ATAR score.

Students will have the option of choosing to complete the certification without having to sit the examination. This WILL NOT contribute to their ATAR score but they can still gain their Certificate III in Sport and Recreation.

Any contribution to the ATAR is subject to satisfactory completion of the specified unit 3–4 sequence.

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VET VCE Certificate III in Music Industry (Sound Production)
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full two-year program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from 7.30am – 11.00am or 1.30pm – 5.00pm or 3.30pm – 7.30pm.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Aims
The focus of vocational training is to provide students with skills for the workplace. These skills have been identified and developed into courses by the Australian music industry through AUSMUSIC.

The VCE VET Music program aims to:
- provide participants with the knowledge and skills that will enhance their employment prospects in the music or music-related industries
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

> Go to Music Pathways diagram

Completion Requirements

- VET Certificate III in Music Industry (Sound Production)

Students will need to complete two full years of this course to gain the certificate.

Program Structure

Certificate III Music Industry (Sound Production)

Units 1 and 2 Music Industry (Sound Production)

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>CUACMP301</td>
<td>Implement copyright arrangements</td>
</tr>
<tr>
<td>CUAIND303</td>
<td>Work effectively in the music industry</td>
</tr>
<tr>
<td>CUAMLT302</td>
<td>Apply knowledge of style and genre to music industry practice</td>
</tr>
<tr>
<td>CUASOU201</td>
<td>Develop basic audio skills and knowledge</td>
</tr>
<tr>
<td>CUASOU202</td>
<td>Perform basic sound editing</td>
</tr>
</tbody>
</table>
Units 3 and 4 Music Industry (Sound Production)

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUASOU306</td>
<td>Operate sound reinforcement systems</td>
</tr>
<tr>
<td>CUASOU307</td>
<td>Record and mix a basic music demo</td>
</tr>
<tr>
<td>CUASOU308</td>
<td>Install and disassemble audio equipment</td>
</tr>
<tr>
<td>CUASOU311</td>
<td>Mix music in a studio environment</td>
</tr>
<tr>
<td>CUASOU402</td>
<td>Manage audio input sources</td>
</tr>
</tbody>
</table>

Course Codes:
VET Music (Sound Production) Units 1 & 2 – Codes: 1vMI & 2vMI
VET Music (Sound Production) Units 3 & 4 – Codes: 3vMI & 4vMI

NB: Units 1vMI & 2vMI are prerequisites for 3vMI & 4vMI

Recognition within the VCE

VCE VET Unit Entitlement
Students undertaking CUS30209 Certificate III in Music Industry (Sound Production) are eligible for up to three units at Units 1 and 2 level and a Units 3 and 4 sequence.

Australian Tertiary Application Rank (ATAR)
The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Music program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.
- A study score is available for the Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR
N.B. Students who choose this course are committing to a full two-year program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from 7.30am – 11.00am or 1.30pm – 5.00pm or 3.30pm – 7.30pm.

After two years the students will complete a Partial Certificate III and is credited as a 1 to 4 units of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Hours of Training:

Training will be delivered at the following times.
7.30am-11.00am or
1.30pm-5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable

Aims

The VCE VET Interactive Digital Media program aims to:
• Provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the media and media related industries
• Enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Completion Requirements

• VET Media Units 1 & 2 – Codes 1vME & 2Vme
• VET Media Units 3 & 4 – Codes 3vME & 4vME

Students will need to complete two full years of this course to gain the certificate.

Students enrolled in this program in 2016 will continue the Certificate III in Media.
**Modules:**

**Units 1 & 2**

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>BSBCRT301</td>
<td>Develop and extend critical thinking skills</td>
</tr>
<tr>
<td>CUAIND301</td>
<td>Work effectively in the creative arts industry</td>
</tr>
<tr>
<td>CUADIG303</td>
<td>Produce and prepare photo images</td>
</tr>
<tr>
<td>BSBDES201</td>
<td>Follow a design process</td>
</tr>
<tr>
<td>CUADIG201</td>
<td>Maintain interactive content</td>
</tr>
</tbody>
</table>

**Units 3 & 4**

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBDES302</td>
<td>Explore and apply the creative design process in 2D forms</td>
</tr>
<tr>
<td>CUAANM301</td>
<td>Create 2D digital animations</td>
</tr>
<tr>
<td>CUADIG302</td>
<td>Author interactive sequences</td>
</tr>
<tr>
<td>CUADIG304</td>
<td>Create visual design components</td>
</tr>
<tr>
<td>CUAWRT301</td>
<td>Write content for a range of media</td>
</tr>
</tbody>
</table>

**Recognition within the VCE**

Students undertaking Certificate III in Media are eligible for credit of up to four VCE VET units, two at Units 1 and 2 level and two units at Units 3 and 4 level on their statement of results.

The Certificate III in Media program provides a Units 3 and 4 sequence for satisfactory completion purposes.

**Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of Certificate III in Media to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.

- A study score is available for the scored Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR, either as one of the student’s best four studies (the primary four) or as a fifth or sixth study.
N.B. Students who choose this course are committing to a full two-year program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from 7.30am – 11.00am or 1.30pm – 5.00pm. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate. Basic First Aid is auspiced by KMR Safety First (RTO: Number 22485).

Hours of Training:
Training will be delivered at the following times.
7.30am-11.00am or
1.30pm-5.00pm
Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be $445  VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
• are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

Aims
The aims of the VCE VET Building and Construction program are to:
• provide participants with the knowledge and skills to achieve modules that will enhance their employment prospects in the construction industry
• enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.
Course Codes:
VET Building and Construction (Carpentry) Units 1 & 2 - Codes: 1vCA & 2vCA
VET Building and Construction (Carpentry) Units 3 & 4 - Codes: 3vCA & 4vCA
NB: Units 1vCA & 2vCA are prerequisites for 3vCA & 4vCA

Carpentry stream
The Carpentry stream consists of a minimum of 15 modules:
• ten core modules
• at least five Carpentry stream modules totalling a minimum of 228 nominal hours.

On successful completion of this program students will have completed two-thirds of the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship

Program Structure

22216VIC Certificate II in Building and Construction (Carpentry) Pre-apprenticeship
VCE VET Units 1–4
Unit of competence
SELECTED COMMON MODULES (to be undertaken over 2 years)
Workplace safety and industry induction
Work safely in the construction industry

Basic first aid
Levelling
Safe handling and use of plant and power tools
Workplace documents and plans
Building structures
Calculations for the building industry
Quality principles for the building industry
Introduction to scaffolding
In addition to the common modules identified, choose modules from the selected stream to bring the required number of hours for the VCE VET Units 1–4 to a minimum of 396 hours.

CARPENTRY STREAM MODULES
Select modules totalling a minimum of 228 nominal hours
Carpentry hand tools
Introduction to demolition
Basic setting out
Sub floor framing
Wall framing
Roof framing
External cladding
Installation of window and door frames
* The Workplace safety and site induction which formerly had a nominal hour allocation of 40 hours has been revised to 34 hours. This allows the unit Work Safely in the Construction Industry to have an allocation of 6 hours (this unit is recognised by WorkSafe Victoria for the registration of construction workers for occupational health and safety induction).

Structured workplace learning (SWL)
The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:
• enhancement of skills development
• practical application of industry knowledge
• assessment of units of competence, as determined by the RTO
• increase of employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

**Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:
- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated as 10 per cent of the average of the scaled scores of the student’s primary four VCE studies.

For further information on the calculation of the ATAR, refer to the VTAC website: [www.vtac.edu.au](http://www.vtac.edu.au)

**What is block credit?**

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. This provides for a 10% increment on a student ATAR.

**Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Participants will have nominal training credit based on hours granted in the following qualifications within the BCG03 General Construction Training Package or the equivalent qualification in new Training Packages:
- BCG30603 Certificate III in Painting and Decorating
- BCG30203 Certificate III in Carpentry
- BCG31303 Certificate III in Wall and Floor Tiling
- BCG31203 Certificate III in Wall and Ceiling Lining

There is also credit available in the following related qualifications:
- BCG10103 Certificate I in General Construction
- BCG20103 Certificate II in General Construction
- BCG30303 Certificate III in Concreting
- BCG30403 Certificate III in Demolition (General Construction)
- BCG30503 Certificate III in Dogging
- BCG30703 Certificate III in Rigging
- BCG30903 Certificate III in Scaffolding
- BCG31103 Certificate III in Steel Fixing
- BCG30803 Certificate III in Roof Tiling
• BCG31403 Certificate III in Waterproofing (General Construction).
It is acknowledged that participants may complete a number of modules of this course through
training with an RTO or a VET in schools program. If the participant achieves statements of
attainment then they shall be given direct credit for those modules should the participant
choose to complete the remainder of the pre-apprenticeship.
N.B. Students who choose this course are committing to a full two-year program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from 7.30am – 11.00am or 1.30pm – 5.00pm. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate. The Basic First Aid Unit is Auspiced by KMR Safety First (RTO: Number 22485).

Hours of Training:
Training will be delivered at the following times.
7.30am-11.00am or 1.30pm-5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
• are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

Aims
The aims of the VCE VET Building and Construction program are to:
• provide participants with the knowledge and skills to achieve modules that will enhance their employment prospects in the construction industry
• enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.
Course Codes:
VET Building and Construction (Bricklaying) Units 1 & 2 - Codes: 1vBL & 2vBL
VET Building and Construction (Bricklaying) Units 3 & 4 - Codes: 3vBL & 4vBL
NB: Units 1vBL & 2vBL are prerequisites for 3vBL & 4vBL

Bricklaying stream
The Bricklaying stream consists of 13 modules:
• ten core modules
• three Bricklaying stream modules.
On successful completion of this program students will have completed two-thirds of the
Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship

Program Structure

22216VIC Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship VCE VET Units 1–4

Unit of competence
SELECTED COMMON MODULES (to be undertaken over 2 years)
Workplace safety and site induction
Work safely in the construction industry
Levelling
Provide basic emergency life support
Levelling
Safe handling and use of plant and selected portable power tools
Workplace documents and plans
Building structures
Calculations for the construction industry
Quality principles for the construction industry
Introduction to scaffolding and working platforms
Prepare for work in the construction industry
Quality Principles for the construction industry
Communication skills for the construction industry

In addition to the common modules identified, choose modules from the selected stream to
bring the required number of hours for the VCE VET Units 1–4 to a minimum of 396 hours.

* The unit Workplace safety and site induction which formerly had a nominal hour allocation of 40 hours has been revised to 34 hours. This allows the unit Work safely in the construction industry to have an allocation of 6 hours (this unit is recognised by WorkSafe Victoria for the registration of construction workers for occupational health and safety induction).

BRICKLAYING STREAM MODULES
Select all three modules
Bricklaying hand tools
Masonry blockwork
Bricklaying Basic Skills

Structured workplace learning (SWL)
The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:
• enhancement of skills development
• practical application of industry knowledge
• assessment of units of competence, as determined by the RTO
• increase of employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

**Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

• Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
• Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated as 10 per cent of the average of the scaled scores of the student’s primary four VCE studies.

For further information on the calculation of the ATAR, refer to the VTAC website: [www.vtac.edu.au](http://www.vtac.edu.au)

**What is block credit?**

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

**Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Participants will have nominal training credit based on hours granted in the following qualifications within the BCG03 General Construction Training Package or the equivalent qualification in new Training Packages:

• BCG30603 Certificate III in Painting and Decorating
• BCG30103 Certificate III in Bricklaying/Blocklaying
• BCG31303 Certificate III in Wall and Floor Tiling
• BCG31203 Certificate III in Wall and Ceiling Lining
• BCG31003 Certificate III in Solid Plastering.

There is also credit available in the following related qualifications:

• BCG10103 Certificate I in General Construction
• BCG20103 Certificate II in General Construction
• BCG30303 Certificate III in Concreting
• BCG30403 Certificate III in Demolition (General Construction)
• BCG30503 Certificate III in Dogging
• BCG30703 Certificate III in Rigging
• BCG30903 Certificate III in Scaffolding
• BCG31103 Certificate III in Steel Fixing
• BCG30803 Certificate III in Roof Tiling
• BCG31403 Certificate III in Waterproofing (General Construction).

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of
attainment then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

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VET Certificate II Building and Construction (Floor And Wall Tiling)
RTO: Parade College – Code 40750 /Chisholm Institute – Code 0260

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **7.30am – 11.00am** or **1.30pm – 5.00pm**. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III. Parade College (RTO: 40750)/Chisholm Institute (RTO: 0260) is the Registered Training Organisation (RTO) for this Certificate. The Basic First Aid is auspiced by KMR Safety First (RTO: Number 22485).

 Hours of Training:
Training will be delivered at the following times.  
**7.30am-11.00am** or  **1.30pm-5.00pm**
Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Description:
This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers.

Course Codes:
VET Building and Construction (Floor & Wall Tiling) Units 1 & 2 - Codes: 1vTI & 2vTI  
VET Building and Construction (Floor & Wall Tiling) Units 3 & 4 - Codes: 3vTI & 4vTI  
**NB: Units 1vTI & 2vTI are prerequisites for 3vTI & 4vTI**

Program Details:
This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers. It offers students the opportunity to work on-site for a period of the course.

Structure of Qualification:
Upon successful completion of this course, students are eligible to receive the Certificate II in Building and Construction (Wall and Floor Tiling) and receive credits towards apprenticeship programs in the wall and floor tiling field. The Certificate is comprised of 17 compulsory Units.
VCE students who complete the Certificate II can apply to the VCAA for ‘Block credit recognition’ (i.e. NOT a Study Score).

**What is block credit?**
Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

**Australian Tertiary Application Rank (ATAR)**
The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.
The contribution of the VCE VET Building and Construction program to the ATAR is as follows:
- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated as 10 per cent of the average of the scaled scores of the student’s primary four VCE studies.
For further information on the calculation of the ATAR, refer to the VTAC website:
www.vtac.edu.au

**Modules:**
- Wall and Floor Tiling Hand and Power Tools
- Tiling Substrates
- Tiling Adhesives
- Wall Tiling
- Floor Tiling
- Workplace Safety and Site Induction
- Workplace Procedures for Environmental Sustainability
- Provide basic emergency life support
- Building Structures
- Calculations for the Building Industry
- Career Studies
- Communications for the Building Industry
- Introduction to Scaffolding and working platforms
- Levelling
- Quality Principles for the construction
- Quality principles for the construction industry
- Safe Handling and Use of Plant and Power Tools
- Workplace Documents and Plans

**Articulation and pathways**
The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12.
It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.
Participants will have nominal training credit based on hours granted in the following qualifications within the BCG03 General Construction Training Package or the equivalent qualification in new Training Packages:

- BCG30603 Certificate III in Painting and Decorating
- BCG30203 Certificate III in Carpentry
- BCG31303 Certificate III in Wall and Floor Tiling
- BCG31203 Certificate III in Wall and Ceiling Lining

There is also credit available in the following related qualifications:

- BCG10103 Certificate I in General Construction
- BCG20103 Certificate II in General Construction
- BCG30303 Certificate III in Concreting
- BCG30403 Certificate III in Demolition (General Construction)
- BCG30503 Certificate III in Dogging
- BCG30703 Certificate III in Rigging
- BCG30903 Certificate III in Scaffolding
- BCG31103 Certificate III in Steel Fixing
- BCG30803 Certificate III in Roof Tiling
- BCG31403 Certificate III in Waterproofing (General Construction).

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.
**VET Certificate II In Furniture Making Pathways**
RTO: Parade College – Code 40750

*NB.* Students who choose this course are committing to a full two-year program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either 7.30am – 11.00am or 1.30pm – 5.00pm. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the RTO for this certificate. The Basic First Aid is auspiced by KMR Safety First (RTO: Number 22485).

**Hours of Training:**

Training will be delivered at the following times.

7.30am-11.00am or 1.30pm-5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

**Introduction**

VCE VET programs are vocational certificates approved by the Victorian Curriculum and Assessment Authority (VCAA) as appropriate for senior secondary school students, fully integrated within the VCE and endorsed for recognition in the VCE by the Victorian Qualifications Authority (VQA).

VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
- are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies.

**Aims**

The aims of the VCE VET Furniture Making Pathways program are to:

- provide participants with the knowledge and skills to achieve units of competence that will enhance their training and employment prospects in the furnishing industries.
- enable participants to gain a recognised credential and make an informed choice of vocation or career path.

> Go to Technology Pathways diagram
Completion Requirements
The Units 3 and 4 sequence is not designed as a stand-alone study. The intention of VCE VET programs is to provide students with a qualification that meets industry expectations. The VCE VET Units 3 and 4 sequence must be assessed in the same enrolment year to access a study score.

Course Codes:
Certificate II Furnishing Units 1 & 2 – codes: 1vFU & 2vFU
Certificate II Furnishing Units 3 & 4 – codes: 3vFU & 4vFU

NB: Units 1vFU & 2vFU are prerequisites for 3vFU & 4vFU

Program Structure
The Certificate II in Furniture Making Pathways is comprised of a minimum of 12 units of competency: three compulsory units and a minimum of five elective units at the Units 1 and 2 level and four compulsory units at the Units 3 and 4 level.

VCE VET Credit
On successful completion of the qualification, students will be eligible for:

- MSF20516 Certificate II in Furniture Making Pathways
- a minimum of four VCE VET units: Units 1 and 2, and a Units 3 and 4 sequence.

MSF20516 CERTIFICATE II IN FURNITURE MAKING PATHWAYS
Note: There are no electives in this program

Unit 1 & 2

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSMPCI103</td>
<td>Demonstrate care and apply safe practices at work</td>
</tr>
<tr>
<td>MSMSUP106</td>
<td>Work in a team</td>
</tr>
<tr>
<td>MSFFP2005</td>
<td>Join materials used in furnishing</td>
</tr>
<tr>
<td>MEM16006A</td>
<td>Organise and communicate information</td>
</tr>
<tr>
<td>MSMENV272</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSFFP2002</td>
<td>Develop a career plan for the furnishing industry</td>
</tr>
<tr>
<td>MSFFP2006</td>
<td>Make simple timber joints</td>
</tr>
<tr>
<td>MSFFP2003</td>
<td>Prepare surfaces</td>
</tr>
</tbody>
</table>

Unit 3 & 4

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSFFM2001</td>
<td>Use furniture making sector hand and power tools</td>
</tr>
<tr>
<td>MSFFP2001</td>
<td>Undertake a basic furniture making project</td>
</tr>
<tr>
<td>MSFFM2002</td>
<td>Assemble furnishing components</td>
</tr>
<tr>
<td>MSFGN2001</td>
<td>Make measurements and calculations</td>
</tr>
</tbody>
</table>
Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12. It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry. Participants will have nominal training credit based on hours granted in the following qualifications within the BCG03 General Construction Training Package or the equivalent qualification in new Training Packages:

- BCG30603 Certificate III in Painting and Decorating
- BCG30203 Certificate III in Carpentry
- BCG31303 Certificate III in Wall and Floor Tiling
- BCG31203 Certificate III in Wall and Ceiling Lining

There is also credit available in the following related qualifications:

- BCG10103 Certificate I in General Construction
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- BCG30703 Certificate III in Rigging
- BCG30903 Certificate III in Scaffolding
- BCG31103 Certificate III in Steel Fixing
- BCG30803 Certificate III in Roof Tiling
- BCG31403 Certificate III in Waterproofing (General Construction).

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Structured workplace learning (SWL)

Structured Workplace Learning (SWL) provides students with the opportunity to integrate practical on-the-job experience and learnings in industry with nationally recognised VET undertaken as part of either the VCE or the VCAL. It provides the context for:

- enhanced skill development
- practical application of industry knowledge • assessment of units of competency, and
- enhanced employment opportunities.

The VCAA strongly recommends a minimum of 80 hours over the duration of the VCE VET Furnishing Program. Further information on SWL arrangements is available on the Victorian Department of Education and Training (DET) website:

www.education.vic.gov.au/school/teachers/teachingresources/careers/work/Pages/structuredlearning.as

Recognition within the VCE

VCE VET Unit Entitlement

A study score is available for the VCE VET Furnishing Program drawn from the MSF Furnishing Training Package.

VCE VET Furnishing offers a scored program option. To be eligible for a study score students must:
• Satisfactorily complete all the units of competency required in the Units 3 and 4 sequence.

• Be assessed in accordance with the tools and procedures specified in the VCE VET Assessment Guide and program specific assessment plan templates published annually on the VCAA website.

• Undertake an examination in the end-of-year examination period, based on the underpinning knowledge and skills in the compulsory units of competency in the Units 3 and 4 sequence, and in accordance with the current examination specifications.

Units 3 and 4 of the furniture making pathway qualification must be delivered and assessed in a single enrolment year.

**Duplication**

VCE VET units may only make the maximum available contribution towards satisfactory completion of the VCE where no significant duplication exists between the VCE VET program and VCE studies or another VET certificate in a student’s program.

Where significant duplication does exist, students may enrol in the VCE VET program and the VCE studies or other VET certificate identified, but a reduced VCE VET unit entitlement will then apply.

No significant duplication has been identified between VCE VET Furnishing and other VCE or VCE VET studies.

**Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the Study Scores students have received for a specified set of VCE studies.

The contribution of the VCE VET Furnishing program to the ATAR is as follows:

• Any contribution to the ATAR is subject to the student undertaking scored assessment and satisfactory completion of the Unit 3–4 sequence
• A Study Score is available for this program. The Study Score will contribute directly to the ATAR, either as one of the student’s best four studies ('the primary four') if the student chooses to complete the VCE End-of-Year Examination or as a fifth or sixth study (where only a 10% credit is available).
• A contribution to the ATAR is subject to receiving a Study Score
• Students may choose not to receive a Study Score, but in that case will not be eligible for any ATAR contribution

For further information on the calculation of the ATAR, refer to the VTAC website: www.vtac.edu.au

**Articulation and pathways**

The VCE VET Furnishing program opens up many different training and employment pathways. The VCAA recommends study at the lower levels to develop industry foundation skills before moving to higher level qualifications.
Students who choose this course are committing to a full two-year program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either 7.30am – 11.00am or 1.30pm – 5.00pm.

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the RTO for this Certificate. It is a 2 Unit 1 and a Unit 2 of the VCE program.

**Hours of Training:**

Training will be delivered at the following times.

7.30am-11.00am or 1.30pm-5.00pm

**NB: This program runs only at the Preston campus.**

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:

- are recognised within the Unit 1–2 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

**Aims**

The aims of the Plumbing program are to:

- provide participants with the knowledge and skills to achieve modules that will enhance their employment prospects in the plumbing industry
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the program.

The modules in the program have been grouped to form Units 1–2 for VCE recognition purposes.
Course Codes:
VET Plumbing (Prevocational) Units 1 & 2 - Codes: 1vPL & 2vPL
VET Units Plumbing (Prevocational) 3 & 4 - Codes: 3vPL & 4vPL
NB: Units 1vPL & 2vPL are prerequisites for 3vPL & 4vPL

Plumbing stream
The Plumbing stream consists of 12 modules in First Year and 9 modules in Second Year:

On successful completion of this program students will have completed the Certificate II in Plumbing (pre-vocational).

Program Structure

22138VIC Certificate II in Plumbing (Pre-apprenticeship)

CPCCOHS1001A Work safely in the construction industry
CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry
CPCCCM1015A Carry out measurements and calculations
CPCCPM2039A Carry out interactive workplace communication
CPCCCM2001A Read and interpret plans and specifications
BSBWRT301Write simple documents
CUVACD303A Produce technical drawings
HLTAID002 Provide basic emergency life support
VU21789 Apply basic sheet metal practices
VU21790 Cut and penetrate building materials and structures
VU21791 Fabricate simple plumbing pipe systems
VU21792 Identify career pathways in the plumbing industry
VU21793 Perform basic oxy-acetylene welding and cutting
VU21794 Prepare to work in the plumbing industry
VU21795 Use and apply basic levelling equipment for plumbing
VU21796 Use basic electric welding equipment and techniques
VU21797 Use basic plumbing hand tools
VU21798 Use basic power tools
VU21799 Use plumbing pipes, fittings and fixtures to simulate plumbing installations

In addition to the common modules identified, choose modules from the selected stream to bring the required minimum of 392 hours.

* The unit Workplace safety and site induction which formerly had a nominal hour allocation of 40 hours has been revised to 34 hours. This allows the unit Work safely in the construction industry to have an allocation of 6 hours (this unit is recognised by WorkSafe Victoria for the registration of construction workers for occupational health and safety induction).

Structured workplace learning (SWL)
The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

• enhancement of skills development
• practical application of industry knowledge
• assessment of units of competence, as determined by the RTO
• increase of employment opportunities and marketability.
The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

**What is block credit?**
Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

**Articulation and pathways**
The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12. It is anticipated that a participant who has completed the Certificate II in Plumbing (Prevocational) will be in a position to gain an apprenticeship with an employer in the building and construction industry. If the participant achieves Statements of Attainment they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Go back to TABLE OF CONTENTS
N.B. Students who choose this course are committing to a full two-year program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either 7.30am – 11.00am or 1.30pm – 5.00pm. After two years the students will complete a Partial Certificate III and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III.

Hours of Training:
Training will be delivered at the following times.
7.30am-11.00am or 1.30pm-5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable.

Costs of the program will be $445 VET Levy invoiced through College fee schedule

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
• are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

Aims
The aims of the Logistics program are to:
Provide a qualification for those engaged in logistics operations within the Transport and Logistics Industry. It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, where some discretion and judgement is required in the selection of equipment, services or contingency measures and within known time constraints. It may also include responsibility for coordinating the work of others.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.
360 hours @ AQF III = x 2 Units 3 and 4 sequences.

Course Codes:
VET Logistics Units 1 & 2 - Codes: 1vLG & 2vLG
VET Logistics Units 3 & 4 - Codes: 3vLG & 4vLG

NB: Units 1vLG & 2vLG are prerequisites for 3vLG & 4vLG
Program Structure

TLI32416 Certificate III in Logistics
VET Units 1–4

Unit of competence

Requirements for completion of the qualification:
A successful assessment outcome for a total of 12 units of competency comprising:
1 core unit
6 technical elective units
plus
5 elective units

Core and Electives will be chosen from the following
BSBCMM301A Process customer complaints
BSBCUS301A Deliver and monitor a service to customers
BSBPUR301B Purchase goods and services
BSBWOR301A Organise personal work priorities and development
MSACMT280A Undertake root cause analysis
TLIA3002A Maintain container/cargo records
TLIA3010A Coordinate goods to bond premises
TLIA3015A Complete receiveal/despatch documentation
TLIA3016A Use inventory systems to organise stock control
TLIA3017A Identify products and store to specifications
TLIA3018A Organise despatch operations
TLIA3019A Organise receiveal operations
TLIA3023A Coordinate stocktakes
TLIA3024A Organise warehouse records operations
TLIA3038A Control and order stock
TLIA3039A Receive and store stock
TLID1001A Shift materials safely using manual handling methods
TLIE2007A Use communication systems
TLIE3002A Estimate/calculate mass, area and quantify dimensions
TLIE3004A Prepare workplace documents
TLIE3012A Consolidate manifest documentation
TLIE3018A Maintain freight records
TLIF1001A Follow occupational health and safety procedures
TLIF3003A Implement and monitor occupational health and safety procedures
TLIF3063A Administer the implementation of fatigue management strategies
TLIF3093A Implement chain of responsibility regulations
TLIG3002A Lead a work team or group
TLIH3004A Identify major roads, services and attractions
TLIJK3002A Apply quality systems
TLIK2010A Use info-technology devices in the workplace
TLIL3002A Undertake employee payroll activities
TLIL3003A Conduct induction process
TLILIC2001A Licence to operate a forklift truck
TLILIC2002A Licence to operate an order picking forklift truck
TLI03007A Undertake emergency response action to a security threat
TLI03016A Apply and monitor workplace security procedures
TLIP3015A Document a records system
TLIP3016A Identify and classify records to be captured
TLIP3019A Provide records retrieval service
TLIP3020A Sentence records
TLIP3021A Undertake disposal program
TLIP3022A Undertake movement of records
TLIP3023A Destroy records
TLIP3026A Maintain financial records in a small business
TLIP3027A Organise freight invoicing and payment
TLIU2012A Participate in environmentally sustainable work practices

**Structured workplace learning (SWL)**

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increase of employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate.

SWL should be spread across the duration of the training program.

**What is block credit?**

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

**Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate III in Logistics will be in a position to gain employment in the growing and skill shortage area of transport and logistics.

Go back to [TABLE OF CONTENTS](#)
Certificate II in Electrotechnology Studies (Pre-Vocational)
RTO: Parade College – Code 40750

Students who choose this course are committing to a full two-year program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from 1.30pm – 5.00pm. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

Hours of Training:
Training will be delivered at the following time
1.30pm-5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Aims
The aims of the Electrotechnology program are to:

Provide students with training similar to that of a first-year electrical apprentice. The objective is to develop work skills for the electrical trades, including problem identification and problem solving. Electricians (and their apprentices) work in domestic, commercial and industrial settings, whether that’s doing installations, repairs or diagnostic work. Employers look for apprentices and trainees who are work-ready, adaptable and efficient (as well as dependable and customer-friendly). This pre-vocational qualification is about giving participants exposure to the work, equipment and expectations they will face, as well as helping them decide where their interests lie and what sort of work they would like to be doing in the future. Apart from obvious lighting and electrical power work, the other career paths include refrigeration and air-conditioning, security systems, renewable energy, or industrial and commercial industries. Being a trained pre-apprentice will give participants an advantage over non-trained applicants when applying for either apprentice or trainee positions.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

Course Codes:
VET Electrotechnology Studies (Pre-Vocational) Units 1 & 2 - Codes:
VET Electrotechnology Studies (Pre-Vocational) Units 3 & 4 - Codes:

NB: Units 1 & 2 are prerequisites for 3 & 4

Course structure
To achieve the award of Certificate II in Electrotechnology Studies (Pre-vocational), students must successfully complete 14 units of study consisting of 12 core units and two elective units.

Major specialisations
Dismantle, assemble and fabricate electrotechnology components
Solve problems in multiple path D.C. circuits
Use drawings, diagrams, schedules and manuals
Perform computations
Use of routine equipment/plant/technologies in an electrotechnology environment
Provide basic sustainable energy solutions for energy reduction in domestic premises

Units of study

Units 1 & 2

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCOHS1001A</td>
<td>Working Safely in the construction Industry</td>
</tr>
<tr>
<td>HLTAID002</td>
<td>Provide basic emergency life support</td>
</tr>
<tr>
<td>UEEENEEE101A</td>
<td>Apply occupational health and safety regulations, codes and practices in the workplace</td>
</tr>
<tr>
<td>UEEENEEE102A</td>
<td>Fabricate, assemble and dismantle utilities industry components</td>
</tr>
<tr>
<td>UEEENEEE105A</td>
<td>Fix and secure electrotechnology equipment</td>
</tr>
<tr>
<td>UEEENEEE122A</td>
<td>Carry out preparatory energy sector work activities</td>
</tr>
<tr>
<td>UEEENEEE142A</td>
<td>Produce products for carrying out energy sector work activities</td>
</tr>
<tr>
<td>UEEENEEE148A</td>
<td>Carry out routine work activities in an energy sector environment</td>
</tr>
</tbody>
</table>

Units 3 & 4

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEENEEE103A</td>
<td>Solve problem in ELV single paths circuit</td>
</tr>
<tr>
<td>UEEENEEE130A</td>
<td>Provide solutions and report on routine electrotechnology problems</td>
</tr>
<tr>
<td>UEEENEEE179A</td>
<td>Identify and select components accessories and materials for energy sector work activities</td>
</tr>
<tr>
<td>UEEENEEP024A</td>
<td>Attach cords and plugs for connection to a single phase 230 volt supply</td>
</tr>
<tr>
<td>UEEENEK112A</td>
<td>Provide basic sustainable energy solutions for energy reduction in residential premises</td>
</tr>
</tbody>
</table>

Structured workplace learning (SWL)

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- enhancement of skills development
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- assessment of units of competence, as determined by the RTO
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The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.
**What is block credit?**
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**Articulation and pathways**
The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VCAL program of study, in Years 10, 11 or 12.
It is anticipated that a participant who has completed the Certificate II in Electrotechnology Studies (Pre-vocational) will be in a position to gain an apprenticeship with an employer in the Electrotechnology industry or in Post-Secondary Education. If the participant achieves Statements of Attainment they shall be given direct credit for those modules should the participant choose to complete the remainder of the Apprenticeship.
Certificate II in Small Business (Innovation/Operation)
RTO: AIET  Code - 121314

Students who choose this course are committing to a full two-year program. This course is a major component of the VCE VET Pathways to Business and is only available to students enrolling in the Pathways to Business course. Parade College only offers this subject as a non-ATAR pathway, which does not derive a study score. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. For certificate completion, further units are required in Term 4 of Year 12.

Please note; Students can only choose either Certificate II in Small Business OR Business Management, they CAN NOT do both.

Hours of Training:
Training will be delivered at the following time
1.30pm-5.00pm or in School Timetable

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable.

Costs of the program will be $445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Aim

Certificate II in Small Business (Operations/Innovation) is state accredited curriculum that provides students with the knowledge and skills to enhance their employment prospects in a small business or related industries. The program offers full completion of the certificate II and includes units such as small business policies and procedures, professional skills for small business environments, small business operations and innovation, small business planning, quality and change processes and routine financial activities of a small business.

Course Structure

<table>
<thead>
<tr>
<th>Units 1 &amp;2</th>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code</td>
<td>Module/Unit</td>
<td>Title</td>
</tr>
<tr>
<td>BSBWHS201A</td>
<td>Contribute to</td>
<td>health and safety of self and others</td>
</tr>
<tr>
<td>ICAWEB201A</td>
<td>Use social</td>
<td>media tools for collaboration and engagement</td>
</tr>
<tr>
<td>VU21419</td>
<td>Contribute to</td>
<td>small business operations &amp; innovation</td>
</tr>
<tr>
<td>VU21420</td>
<td>Develop</td>
<td>elementary professional skills for small business</td>
</tr>
<tr>
<td></td>
<td>skills for</td>
<td>environment</td>
</tr>
<tr>
<td>VU21421</td>
<td>Follow small</td>
<td>business policies and procedures</td>
</tr>
<tr>
<td>VU21425</td>
<td>Assist with</td>
<td>the presentation of public activities and events</td>
</tr>
</tbody>
</table>
Units 3 & 4

<table>
<thead>
<tr>
<th>Code</th>
<th>Module/Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBPRO301A</td>
<td>Recommend products &amp; services</td>
</tr>
<tr>
<td>SITXCCS303</td>
<td>Provide service to customers</td>
</tr>
<tr>
<td>VU21422</td>
<td>Undertake basic market research/prom for a small bus product/service</td>
</tr>
<tr>
<td>VU21423</td>
<td>Contribute to small business planning</td>
</tr>
<tr>
<td>VU21424</td>
<td>Participate in small business quality &amp; change processes</td>
</tr>
<tr>
<td>VU21426</td>
<td>Follow procedures for routine financial activities of a small business</td>
</tr>
</tbody>
</table>

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